

TERMS OF REFERENCE

STRATEGIC ENVIRONMENT ACCESS & SAFETY (SEAS) GROUP

- Membership of the SEAS Group will be based on the relevance of an individual or organisation's expertise to the objectives and action plan of the WCCC. There is no remuneration for members of the Group.
- SEAS Group meetings will be held when necessary, usually between three and six times per annum.
- The SEAS Group will appoint a Chair and Vice-Chair to serve for a minimum of one year; these will be recommended by the main Board and recruited by the City Centre Manager.
- The Chair of the SEAS Group will be invited to attend (or submit a report to) the WCCC Executive Group which meets ten times a year.
- Members of The SEAS Group will be drawn from the public and private sector as well as community, voluntary and other agencies active in the City Centre. There should not be a dominance of any one sector in any of the groups.
- The role of the SEAS Group is to contribute to the WCCC Action Plan by identifying and prioritising issues relating to community safety, access and the environment at a strategic level working with other relevant groups and agencies in the City.
- The SEAS Group will be instrumental in identifying the relevant partners and resources to resolve issues and support the relevant agencies, groups and WCCC to achieve satisfactory solutions.
- Members have a responsibility to ensure that there is a two-way flow of information between the SEAS Group and the Executive Group.
- The City Centre Manager will meet regularly with the chair of the SEAS Group and attend meetings where necessary. The City Centre Manager may not be elected as the Chair or Vice-Chair of any Stakeholder Group.
- The SEAS Group may invite members and other relevant participants to form sub groups relating to their theme to pursue in greater depth key issues or progress key initiatives.
- The SEAS Group should include one WCCC Board Director and a Local Authority elected member should also be encouraged to join.